



WEST CLAYTON ELEMENTARY SCHOOL



5580 Riverdale Road, College Park, GA 30349

770-994-4005 (phone) 770-994-4009 (fax)

Dr. Edward Williams, Principal

Ms. Zakiyya Whittle, Assistant Principal

Virtual Welcome Letter

July 22nd, 2020

Greetings Parents,

Welcome to West Clayton Elementary School, where our vision is to be the premiere elementary school in the state of Georgia. My name is Monroe Hatcher; I am the Parent Liaison for West Clayton Elementary. My role in this school is to offer support to parents and to provide you with informational support and community resources. My goal is to strengthen the partnership between you and your child's school.

I would like to start off by acknowledging all Families that have been affected by the COVID-19 Pandemic situation. As we endure through these trying times, we must all do our part to ensure that our students are equipped and prepared for this upcoming 2020-2021 academic school year.

Our first day of Virtual Learning is scheduled for August 10th.

Beginning on Monday, August the 3rd, West Clayton will begin handing out Parent Tool Kits.

On Monday, August 3rd, from 9:00am to 12:00pm, 5th Grade Laptops & Material Distribution will be handed out in the Cafeteria. Teachers & Staff will break for lunch from 12:00pm to 1:30pm. Teachers & Staff will then return and continue to hand out Parent Tool Kits from 1:30pm to 4:00pm. Parent Tool Kits Distribution will end at approximately 4:00pm, and at 6:00pm, we will broadcast our Administrative Parent Town Hall Open House Meeting Virtually.

Tuesday, August the 4th will be a Staff Development & Pre-Planning teacher work day, so there will be no resources handed out on the 4th.

On Wednesday, August 5th, we will return from 9:00am to 12:00pm, to continue Parent Tool Kit Distribution for 4th Grade Laptops & Materials in the Cafeteria. Lunch break will be from 12:00pm to 1:30pm, Teachers & Staff will then return and continue to hand out Parent Tool Kits from 1:30pm to 4:00pm. Distribution will end at 4:00pm, and at 5:00pm, we will broadcast 4th Grades Virtual Open House Town Hall Virtual meeting, followed by 5th Grades virtual meeting at 6:00pm.

We will repeat again on Thursday, August 6th. Parent Tool Kit Distribution for 3rd Grade Laptops & Materials in the Cafeteria will run on the same schedule, from 9:00am to 12:00pm, lunch break from 12:00pm to 1:30pm, and we will continue from 1:30pm to 4:00pm. At 5:00pm, we will broadcast 2nd Grades Virtual Open House Meeting, followed by 3rd Grades at 6:00 pm.

We will wrap up the week, on Friday, August 7th, with 2nd Grade Parent Tool Kit Distribution in the Cafeteria, following the same schedule of 9:00am to 12:00pm, lunch break from 12:00pm to 1:30 pm, Teachers & Staff will return to continue distribution from 1:30pm to 4:00pm.

Kindergarten Virtual Open House Town Meeting will begin at 5:00pm, followed by 1st Grades at 6:00pm.



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Wednesday, August 12th, will be 1st Grades Material Distribution Day from 1:30pm to 4:00pm & Thursday, August 13th, will be Kindergartens Material Distribution day from 1:30pm to 4pm.

All Open House Town Hall Meetings Will Be Recorded for Parent who could not attend.

Due to Social Distancing, all Parental Engagement Workshops will be done virtually on Google Meets until further notice. You will receive a monthly email of the Parental Engagement Workshop Calendar. I will be Coordinating Virtual Events and providing Online Academic Resources that will provide you with the support you need to be a participant in your child's Virtual Learning Experience. As a starter, I Encourage All Parents to visit www.parenttoolkit.com. Parent Tool Kit is a website designed to help parents at home, and it is sectioned by individual grade levels ranging from Kindergarten to 12th Grade.

I am very excited to serve you this coming school year. Every Friday will be dedicated to Professional Learning, Teacher Planning, Lesson Preparation & Teacher-Parent Conferences. Friday's will also be my designated weekly available correspondence day for Parents. I will be available from 7:15 a.m. until 3:15 p.m., and for the parents that are not able to communicate during these hours, you can reach me at my Clayton County Google number of (678)310-8507 or my email, monroe.hatcher@clayton.k12.ga.us. Though the school currently is not opened, Parents will receive access to online websites to help your children at home. Parents will receive emails of monthly calendars, and Parent information will be available through Google Classroom.

Lastly, I am obligated to inform All Parents that All Clayton County Public Schools are funded by Title-I. Title-I School's receive Federal Funding to help the school's existing programs. The purpose of Title-I, is to make sure that All At-Risk Students and Disadvantaged Children receive the same and fair opportunities as children who are not at a disadvantage in the State of Georgia. Between August and September, West Clayton will host an Annual Title-I Meeting for Parents, so that you can **Know Your Rights As A Parent** and Provide Input for the funding of Your Child's Education. The meeting date is to be announced, and all Parents will informed of the date & time of the upcoming Title-I meeting 2 weeks in advance.

As your parent liaison I will offer continuous help and support. If you have questions or need further assistance feel free to contact me anytime at (678)310-8507 or at monroe.hatcher@clayton.k12.ga.us.

Thank You!
And Be Safe.

Sincerely Yours,

Monroe Hatcher
WCES Parent Liaison
monroe.hatcher@clayton.k12.ga.us
(770) 994-4005 - School
(678) 310-8507 – Google Number